

1. Organizational background:

<b>Name of the organization:</b>	
International Society for Fair Elections and Democracy (ISFED)	
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	<b>URL or web page:</b> <a href="http://www.isfed.ge">www.isfed.ge</a>
<b>Name of the legal representative of the organization:</b>  Eka Siradze-Delaunay Executive Director	<b>Address:</b> 6/1 Mtatsminda St. 0108 Tbilisi, Georgia
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<b>Date of foundation of the organization:</b>	<u>1995</u>
<b>Date of last registration (if applicable):</b>	<b>Registration code:</b> 201949311
<b>Mission (objective) of the organization:</b>	
<p>International Society for Fair Elections and Democracy (ISFED) is an independent, impartial, objective, nonpolitical and non-governmental organization, supporting democratic processes and establishment of justice in the Georgia.</p> <p>ISFED supports the development of democratic institutions in Georgia through promoting active citizenship and involving citizens in decision and policy making processes. The organization conducts civic education campaigns to increase transparency of the government's activities and promote accountability. The organization enhances the accountability of government bodies not just through oversight and monitoring, but also by assisting them in finding better ways of incorporating citizen participation. ISFED facilitates the process of providing platform for constructive discussions and establishing real cooperation between public institutions and citizens. ISFED strives for protection of citizens' political rights. ISFED aims to support fairness of electoral procedures through qualitative election monitoring effort and protecting voters' electoral rights. Additionally, ISFED promotes integration into</p>	

international democratic institutions and supports establishment of democratic principles recognized by those institutions.

**Legal status of the organization:**

Non-profit legal entity

**2. Fields of interests:**

Decentralization		Advocacy	✓
Interethnic relations		Transparency and accountability	✓
Participative democracy	✓	Rights of minorities	
Good governance	✓	Gender balance	
Citizens' education	✓	Other (please specify)	

**3. Information on projects:**

Please specify the projects implemented by your organization in the last year

1.

**Name of the project: Citizens' involvement in decision-making process on local level.**

*Primary objective of the project:*

- active involvement of citizens in building local budget of municipalities;
- increase of accountability and transparency in activity of local self-government bodies.

*Financed by:* National Endowment for Democracy (NED), National Democratic Institute for International Affairs (NDI)

*Achieved results:* The project included several components within the framework of which ISFED carried out the following activities:

**a. Trainings**

A 2-day training was conducted for representatives of the central and regional office of Fair Elections where the project implementing group elaborated a detailed plan of the project. After the trainings all needed materials (manual, reporting and evaluating forms, etc.) were elaborated for coordinators' trainings. Two trainings for 30 district coordinators in eastern and western Georgia (in Tbilisi and Kutaisi)

were held, where coordinators were trained on the activities, they were responsible for within the project.

**b. Budget request and work out**

The organization's district coordinators officially requested local budgets from municipalities and self-governing cities and delivered received budget to the central office. Central office representatives worked out and analyzed budgets (one by one). The received budgets were sent back to the district coordinators as diagrams for presentation at public meetings.

**c. Project Presentation to Local Government Representatives**

Fair Elections regional and district coordinators presented the project to local government representatives where they advised them of the project goals, nature and expected outcomes.

**d. Public Meetings**

After presentation with local self-government, regional coordinators conducted public meetings in 30 Georgian municipalities: Rustavi, Marneuli, Gardabani, Dusheti, Tianeti, Borjomi, Adigeni, Gori, Khashuri, Kaspi, Chokhatauri, Batumi, Khelvachauri, Poti, Telavi, Signagi, Lagodekhi, Kvareli, Kutaisi, Samtredia, Bagdati, Kharagauli, Sachkhere, Khoni, Senaki, Zugdidi, Tsalenjikha, Chkhorotsku, Lentekhi, Oni.

At public meetings local citizens were familiarized with the existing budget receipts and taxes via simple diagrams under the basis of which the local citizens defined their necessary priorities. To furnish the local population with more detailed and accurate information on citizens' priorities, the Central Office distributed preliminarily elaborated questionnaires.

Total 1055 persons were present at the public meetings.

**e. Analysis of public meetings results**

After implementation of the aforesaid activities, the central office of the organization, based under the priorities defined at public meetings and questionnaires, conducted comparative analysis between the existing budgets and citizens' priorities, whether they coincided or not, and delivered processed information to the district

coordinators in order to present to the representatives of local-self government.

**f. Presentation of public meetings results to representatives of local government**

At the final stage of the project Fair Elections regional and district coordinators presented information received as the result of the public meetings (as a report) to the representatives of local-self government, in order to foresee people's priorities while processing the budget of the following year

2.

**Name of the project: Georgia: 2008 Parliamentary Elections**

*Primary objective of the project:* Support active public participation in the decision-making process at the regional level through conducting advocacy campaigns.

*Financed by:* National Endowment for Democracy (NED)

*Achieved results:* Organizing and arranging public meetings was one of components of the entire project within the framework of which ISFED conducted the following activities:

- Materials (manual, instructions, forms) were elaborated and distributed among regional and district coordinators of Fair Elections for organization and conducting public meetings;
- ISFED district coordinators organized and facilitated 80 public meetings on the entire territory of Georgia. Representatives of political parties, local government, NGOs, media and private companies were invited to public meetings;
- Total 2437 citizens, 9 members of parliament, 41 attorneys, 14 representatives of majority bureaus, 52 representatives of boards and councils, 156 representatives of local government and 52 media representatives were present at the meetings;
- At the meetings citizens raised their priority problems. Representatives of local government together with citizens considered possible ways of problems solving and the terms

thereof.

**3.**

**Name of the project: Developing Democratic Institutions through Active Civil Participation**

*Primary objective of the project:*

- Increase of citizens' role in a decision-making process and advising the government's representatives of problems and joint finding ways for solving thereof.

*Financed by:* European Union (EU) and United Nations' Development Program (UNDP)

*Achieved results:* The project was jointly implemented by the International Society for Fair Election and Democracy (ISFED) and the Georgian Young Lawyers' Association (GYLA). This project is the third phase of one big project implemented by these organizations. Within the project framework, the following activities were carried out:

- In 60 communities throughout Georgia there were selected active citizens. Project implementing organizations' trainers conducted series of trainings on advocacy activities for those active citizens. Training participants gained deep theoretical and practical knowledge concerning the planning, implementing and evaluating advocacy activities, and organizing town hall meetings as well. Main attention was given to the identification and analyzing the local problems and defining the ways of solutions to these problems;
- After the advocacy campaign ISFED and GYLA organized 60 town hall meetings (THM) throughout Georgia, where participants were active community members, representatives of local-self government, civil society and Mass Media. On the meetings the problems existing on the local level were discussed and the concrete ways of solutions were emphasized;
- At the end of the project, ISFED and GYLA organized the final conference, where participated all project stakeholders: representatives of central and local government, active citizens and representatives of implementing organizations. The representatives of Election Administration, international organizations, civil society and Mass Media attended the conference as well. The implemented project, its results and future cooperation plans were presented on the conference.

**4.**

**Name of the project: Institutional Development of Organization**

*Primary objective of the project:*

- Enhance the organization's long-term sustainability through

strengthening its institutional and technical capacities and improve the election legislation by providing a technical expertise to the Election Code Working Group (Working Group initiated by the Council of Europe and the OSCE).

*Financed by:* National Endowment for Democracy (NED)

**Phase I**

*Achieved results:* Within the scope of Phase I of the project Fair Elections carried out the following activities:

- A general meeting of the organization was held in Tbilisi where 88 delegates from the organization were present. 9 candidates to the Board members were nominated at the meeting. 3 new Board members were elected under preferential elections system.
- The Board Meeting was conducted where a new Chairman of the Board was elected and current activities of the Board were discussed and future activities were planned.
- Trainings were conducted for 9 Board members in organization of their functions and duties. Trainings were organized and facilitated by National Democratic Institute.
- 2-day working meetings were held with participation of 5 central office employees, 5 regional coordinators and 3 Board members in Bakuriani. Representatives of National Democratic Institute facilitated the meeting. Based on identification of disadvantages and advantages of the organization, a new strategic plan of the organization was elaborated.
- External assessment questionnaires of the organization were elaborated and sent to NGOs and Central Election Commission. They were analyzed under the filled in questionnaires.
- The organization's lawyers took active part in the process oriented on improvement of the Georgian legislation. They regularly attended meetings dedicated to making changes to Elections Code. Elections Code Working Group and Electoral Administration shared the views and recommendations provided by the organization.

**Phase II (1 August 2009 - current)**

*Achieved results:* Within the scope of Phase II of the project Fair Elections carried out the following activities during 2009:

- A new strategy and directions of the organization were elaborated for 2010-2012;
- The organization's lawyers took active part in the process oriented on improvement of the Georgian legislation. They regularly attended meetings dedicated to making changes to Elections Code. Elections Code Working Group and Electoral Administration shared the views and recommendations provided by the organization;
- The organization improved public awareness in current constitutional changes in Georgia. In 2009 public meetings with citizens were conducted by organization and technical support of Fair Elections. At the meetings two Constitutional Changes Working Groups advised the citizens on current changes to the Constitution. Meetings of the State Constitution Commission with citizens were held in: Borjomi (25 October), Gori ( 29 October) and Akhaltsikhe (24 October). And the meeting of the Public Constitution Commission was held in Telavi (11 November). Fair Elections representatives facilitated the meetings.

5.

**Name of the project: Monitoring of the Aid Program intended for people suffered by the earthquake**

*Primary objective of the project:*

- Monitoring of efficiency of the governmental aid program intended for the people suffered by earthquake, monitoring of purpose of Aid Program related expenses and identification of problems of the earthquake victims.

*Financed by:* without funding, with intra organizational resources

*Achieved results:* Within the framework of the project regional coordinators of Fair Elections conducted monitoring in the following directions:

1. Were special assisting commissions created for suffered people or not?;
2. What was the commissions staffing method? - Who are the members of the commissions and what is the number thereof?
3. What was the work done by the commissions?
4. What kind of activities was carried out to assist the victims?
5. How many and what category houses were evaluated?
6. Were any sums allocated for rendering assistance to the victims?

Fair Elections conducted monitoring in Oni, Sachkhere and Chiatura regions. After completion of the program, regional coordinators furnished the Central Office with information obtained as the result of monitoring. Thereafter, the said information was processed in the Central Office. And the organization will provide a final analysis in 2010.

#### **4. Capacity of the organization: personnel and management bodies of the organization**

Please specify the executive structure of the organization and the decision making process within the organization.

ISFED is a membership based organization which means that every member of the Organization is participating in organization's management and decision making respectively. The highest management body of ISFED is a General Assembly (GA) of Members. The GA is held every year, on the first Saturday of March. The GA elects 9 members of the Management Board which oversees the Organization during the period between the General Assemblies. The Management Board elects an Executive Director (ED) for the term of one year. The Executive Director may be reappointed for no more than 4 terms. The Executive Director manages the day-to-day activity of the Organization and represents the Organization in relation with the third party.

ISFED's territorial division is based on the Electoral Administration's division of the country. ISFED operates through Central Office (CO) based in Tbilisi, five Regional Offices (RO) situated in Tbilisi I and II, Guarani, Batumi, Kutaisi. Each RO is overseeing the activities of respective district coordinators. In total ISFED operates through its 75 District Coordinators (DC).

**Published materials in the last year:**

Within 2009 ISFED published different printing materials for the purpose of efficient implementation of the organization's projects, such as:

- Voters' List Audit Report, Georgian-English;
- 2008 Annual Report of the organization, Georgian-English;
- General Get-to-Know Triplet of the organization, Georgian and English;
- Brochure - "Active Citizen's Guide", within the framework of the Project "Developing Democratic Through Active Civil Participation", Georgian;
- Report of Project "Developing Democratic Through Active Civil Participation", English-Georgian;
- Manuals for Organization's Trainers, for different projects, Georgian;
- DVD Disk of the organization's publications, English-Georgian;
- Organization's promo-materials within the framework of different projects.

**5. Equipment and other resources**

Office?	<b>Yes</b> <ul style="list-style-type: none"><li>• Central office in Tbilisi</li><li>• 4 regional offices: Tbilisi I/II, Gurjaani, Kutaisi, Batumi</li></ul>
IT equipment:  1. Computers/Notebooks 2. Printers/Scanner/Xerox/Fax 3. Wireless + 2 Access Point 4. Projector/Screen	

**Financing of the organization**

<b>Source of financing</b>	<b>Amount 2009</b>
1. National Endowment for Democracy (NED), through National Democratic Institute (NDI)	1. 15 992 USD
2. NED	2. 66 550 USD
3. European Union (EU) and United Nations' Development Project (UNDP)	3. 1 148 920 EUR
4. NED/NDI	4. 20 404 USD
5. NED/NDI	5. 42 340 USD